

**DEPARTMENT OF SOCIAL AND HEALTH SERVICES
MEDICAL ASSISTANCE ADMINISTRATION
Olympia, Washington**

To: Ophthalmologists
Psychiatrists
Physicians
Physicians Clinics
Federally Qualified Health Centers
Health Departments
Radiologists
Regional Administrators
CSO Administrators

Memorandum No: 01-71 MAA

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**For further information,
contact:**
Connie Chase, Out-of-State
Medical Request Program Manager
(360) 725-1577

From: Thomas W. Bedell, Acting Assistant Secretary
Medical Assistance Administration

Subject: Clarification of Policy Regarding Out-of-State Services

This numbered memorandum is a reminder of Medical Assistance Administration (MAA) regulations that govern out-of-state medical care for MAA clients under fee-for-service programs.

Attached are copies of Washington Administrative Codes (WAC) 388-550-6700 and 388-531-0150(1)(p) explaining MAA regulations governing out-of-state services. Please review these regulations before requesting prior authorization for services outside of the State of Washington for clients not in Healthy Options plans.

Also attached is an Out-of-State Request for Medical Services Form that must be completed and submitted with your request for out-of-state services.

MAA's medical team will not consider your request unless it is accompanied by the requisite second opinions and supporting documentation. Without this information, your request will be returned for more information. For additional forms, please contact Connie Chase at (360) 725-1577 or fax a request to (360) 586-2262.

We appreciate your cooperation as we work together to provide the best possible care to all Medical Assistance clients.